



Notre Dame Catholic College

Established 1869

Head Teacher: Mrs Frances Harrison BSc (Hons) NPQH
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AR/Admin/23

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Dear Parent / Carer,

Key Stage 3 Assessment Sheets

Please find enclosed a copy of your child's attendance record and her latest assessment sheet. This shows your child's current level of performance in each subject along with her teachers' view as to whether he / she is on track to achieve or exceed the target set for him / her this year. The assessments then provide a summary of your child's attitude, effort and homework within each subject. You will receive one of these every half term.

We have colour coded the assessment sheets for your ease of reference and a key is provided at the bottom of each sheet to explain what the colours and numbers mean. You will have a chance to discuss your child's progress with subject teachers during the Parents' Evenings listed below. If you have any pressing concerns, however, regarding your daughter's progress, then please do not hesitate to contact her Head of Year.

Year 7 Parents' Evening: Monday 25th April between 3-30pm and 6-30pm

Year 8 Parents' Evening: Monday 11th January between 3-30pm to 6-30pm

Year 9 Parents' Evening: Wednesday 23rd March between 3-30pm and 6-30pm

We have also attached a copy of your child's attendance record. We expect students to achieve a minimum of 95% attendance across the school year. I would ask you to check the attendance record and, if there are any absences you were not aware of, then please contact Mrs Leppert (Attendance Officer) at the college.

I hope you find this information informative and useful in allowing you to work with us in ensuring that your child achieves to his / her full potential.

Yours sincerely,

Mr A Rannard
Acting Headteacher